

MOMAG ACCESS REQUEST**PRINT CLEARLY IN BLOCK LETTERS**

EXAMPLE: SMITH, JOHN J., BM1

ILLEGIBLE OR INCOMPLETE**REQUESTS WILL NOT BE PROCESSED**

5530

Ser60/

MEMORANDUM

Date of Request: _____
DD-MMM-YYYY (Example 01-JUN-2019)

From: _____

To: Security Officer, U.S. Facilities, Souda Air Base, Crete, Gr

Subj: MOMAG ACCESS REQUEST

1. Respectfully request access to MOMAG, area 12, for the below listed personnel:

If requesting more than 10 personnel, place "See Attached List of # of personnel" on the
1st line ALL names must be on an attached list in alphabetical order.

	NAME LAST, FIRST, MI	DOD ID, Gr. ID, or PP #	NATIONALITY, RANK, SERVICE
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

2. Momag access is requested for the period of: _____ to _____
(DDMMYYYY) (DDMMYYYY)

3. Purpose of the visit: _____

4. Sponsor Information: _____
(Name {Last, First, MI}, Rank, Dept., Phone)_____
(Signature of Sponsor or Commander/OIC)_____
Greek Representative_____
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penalties.

NAVSUPPACTSOUDABAYINST 5530.14 Appendix G